

**Minutes of Meeting
Clark County Finance Committee
September 18, 2019
Clark County Courthouse – Room 307**

Motion by Supervisor Trunkel seconded by Supervisor Waichulis to come out of recess at 1:00 pm. Voice vote, motion carried.

Roll Call

Committee Members Present: Supervisors Waichulis, Rueth, Hendrickson, Schindler and Trunkel.

Absent: None

Attendance

Others in attendance some time during the meeting were as follows: Chris Jensen, Terri Domaszek, Mary Domanico, Jane Schmitz, Brandon Heglund, Heather Roman and Scott Haines.

Minutes

Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to approve the August 2 and August 14, 2019 minutes as presented. Voice vote, motion carried.

Investments/Delinquent Tax Reports

Mary Domanico presented the Outstanding Real Estate Balances, Repos Report and State Investment Pool Reports for August, 2019. Motion by Supervisor Waichulis seconded by Supervisor Trunkel to receive and file the reports. Voice vote, all ayes, motion carried.

Bank Reconciliations

Treasurer's office is still working on reconciliations. Terri has been busy with budgets. Motion by Supervisor Waichulis seconded by Supervisor Hendrickson to receive and file the report. Voice vote, motion carried.

Mary Domanico left the meeting at 1:15 pm.

CCRLC Monthly Report

The monthly report for the Rehab and Living Center was presented. Motion by Supervisor Trunkel seconded by Supervisor Hendrickson to receive and file the monthly report. Voice vote, all ayes, motion carried.

Brandon and Jane left the meeting at 1:15 pm.

Firearms Training Aid

Scott Haines appeared before the committee. Motion by Supervisor Waichulis seconded by Supervisor Trunkel to approve purchase of the Moto Shot (moving target system), from jail revenues, at a cost of \$7,126.87 based on Law Enforcement Committee approval. Voice vote, motion carried.

Van Purchase

The Sheriff's Department would like to use jail revenues to purchase a van for transporting inmates. Motion by Supervisor Hendrickson seconded by Supervisor Trunkel to approve van purchase from Gross Motors for \$23,998 from jail revenues. Voice vote, motion carried.

Budget Work

Motion by Supervisor Trunkel seconded by Supervisor Waichulis to receive and file the miscellaneous budgets that were reviewed September 17. Voice vote, all ayes, motion carried.

Motion by Supervisor Hendrickson seconded by Supervisor Trunkel to add \$12,000 to the maintenance budget for VAV controls. Voice vote, all ayes, motion carried.

Motion by Supervisor Waichulis seconded by Supervisor Hendrickson to budget \$20,000 from the miscellaneous general fund for Farm Tech days. Voice vote, all ayes, motion carried.

Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to increase debt by \$518,336. Voice vote, all ayes, motion carried.

Motion by Supervisor Waichulis seconded by Supervisor Schindler to increase capital expenditures by \$230,535 and use debt proceeds of \$353,520 for election equipment. Voice vote, all ayes, motion carried.

Motion by Supervisor Schindler seconded by Supervisor Waichulis to increase the Highway bridge account by \$450,000 with the money coming from a transfer from Forestry of \$253,520 and \$196,480 additional debt. Voice vote, all ayes, motion carried.

Motion by Supervisor Schindler seconded by Supervisor Waichulis to remove an additional \$150,000 from the Forestry budget to balance the budget. This is a total of \$403,520 from the Forestry Fund balance. Voice vote, all ayes, motion carried.

Motion by Supervisor Schindler seconded by Supervisor Trunkel to transfer \$1,835,239 from the General Fund to balance the budget. Voice vote, all ayes, motion carried.

2018 Transfer of Funds Resolution

Motion by Supervisor Waichulis seconded by Supervisor Hendrickson to approve Resolution 35-10-19 Approving Transfer of Funds for 2018 Budget and forward for Board approval. Voice vote, motion carried.

Munis Update

No update.

Credit Card Transactions

The committee reviewed the credit card transactions. Motion by Supervisor Waichulis seconded by Supervisor Hendrickson to receive and file. Voice vote, all ayes, motion carried.

Sales Tax Report

The committee reviewed the sales tax collection report thru August 2019. Motion by Supervisor Trunkel seconded by Supervisor Waichulis to receive and file. Voice vote, all ayes, motion carried.

Flex Time

Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to approve flex time for the Comptroller. Voice vote, all ayes, motion carried.

Monthly Audit

The committee reviewed the department monthly expenses to date. Motion by Supervisor Trunkel seconded by Supervisor Hendrickson to receive and file the August 2019 reports. Voice vote, all ayes, motion carried.

Public Comment

Supervisor Schindler would like the Executive Committee to review the Administrative Coordinator position and possibly consider appointing the County Attorney, Jake Brunette.

Next Meeting/Agenda Items

The next regular meeting is scheduled for October 29, 2019 at 9:30 am.

Adjournment

Motion by Supervisor Waichulis seconded by Supervisor Trunkel to recess until September 25, 2019 at 1:00 pm. Voice vote, all ayes, motion carried. Meeting recessed at 3:00 pm.

Chis Jensen
County Clerk