

UNAPPROVED MINUTES

Clark County Law Enforcement/Emergency Management Committee

The meeting was held on August 26, 2019 in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

Committee Member Bakker called the meeting to order at 12:00 PM.

Roll Call

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, Frieda Rollins, and DuWayne Trunkel.

Committee Members Absent: None.

Attendance

Others in attendance some time during the meeting were as follows: Sheriff Haines, Chief Deputy Hirsch, Jail Captain Tessman, Emergency Management Director Ross, and Personnel Director Zvolena.

Minutes

Motion by Frieda Rollins, seconded by Gordon Haselow to approve the minutes of the July 24, 2019 meeting. Voice vote taken with all "aye"; motion carried.

Voucher Entries

Motion by DuWayne Trunkel, seconded by Gordon Haselow to approve the voucher entries as presented. Voice vote taken with all "aye"; motion carried.

Journal Entries

Motion by DuWayne Trunkel, seconded by Gordon Haselow to approve the journal entries as presented. Voice vote taken with all "aye"; motion carried.

County Credit Card Monthly Billing

Motion by Gordon Haselow, seconded by Frieda Rollins to approve the credit card expenditures as presented. Voice vote taken with all "aye"; motion carried.

Monthly Division Reports

Chief Deputy Hirsch shared the following with committee members:

- Total inmate housing is 49.
 - 41 male
 - Eight (8) female
 - 13 with Huber privileges, with six (6) working
 - Four (4) Extended Supervision
 - Six (6) out-of-county inmates from Trempealeau

Emergency Management Report

Emergency Management report was presented by Emergency Management Director Ross highlighting the following areas:

- Fiscal Year (FY) 2019 Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- Fiscal Year (FY) 2020 Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- All Hazard Mitigation Plan Update
- Regional Meetings
- Exercises
- Safety and Security Committee
- Clark County Farm Technology Days 2022
- Emergency Food and Shelter Program
- Family Assistance Center Planning
- July 19-20 Tornadoes and Storms

At 12:17 PM, Chairman Jalling joined the meeting.

Personnel Wage Rate Forms

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

Closed Session – WI Statute § 19.85(1) (c)

At 12:25 PM, motion by Doris Bakker, seconded by Frieda Rollins that the committee go into closed session in accordance with WI Statute § 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Topic: Employment status of Jail Deputy. Roll call vote taken with all “aye”; motion carried.

At 12:25 PM, Emergency Management Director Ross left the meeting.

At 12:29 PM, Personnel Director Zvolena joined the meeting.

At 12:54 PM, Personnel Director Zvolena left the meeting.

At 12:56 PM, motion by Doris Bakker, seconded by Frieda Rollins to reconvene into open session. Roll call vote taken with all “aye”, motion carried.

The committee may go in and out of closed sessions, take any action deemed appropriate from closed sessions, and may return to open session to continue transacting business.

Employment Status of Jail Deputy

Motion by Frieda Rollins, seconded by Doris Bakker to keep the employment status of the jail deputy as a reserve deputy per the recommendation from the Personnel Director Zvolena as discussed in closed. Voice vote taken with all “aye”, motion carried.

At 12:57 PM, Emergency Management Director Ross joined the meeting.

Positions and/or Openings in all Clark County Sheriff’s Office divisions

Patrol: No full time openings.

Telecommunications: Three (3) full time openings- two (2) starting within a few weeks, one (1) in the background process

Corrections: One (1) full time opening, starting next week.

Conferences/Trainings

The committee reviewed the conferences/trainings attended by the office personnel.

Exit Interviews

The committee discussed giving departing Clark County Sheriff’s Office employees an option to do exit interviews with the Personnel Committee and/or the Law Enforcement Committee.

Transport Vehicle for Jail

Motion by DuWayne Trunkel, seconded by Gordon Haselow to authorize Chief Deputy to purchase the 2019 Dodge Caravan from Gross Motors in the amount of \$27,027.25 for a transport vehicle with squad radio/cage work to be taken out of the Sheriff Budget lines. Voice vote taken with all “aye”; motion carried.

Temperature Alarm System for Freezer in Evidence Room

Sheriff Haines discussed the temperature alarm systems for the purchased freezer for the evidence room. Detective Captain Kirn is working with the Maintenance Department on getting estimates for the temperature alarm systems for all the freezers in the evidence room.

Shower Curtains for Jail

Motion by Doris Bakker, seconded by DuWayne Trunkel to approve the purchase of the shower curtains for the jail from Covoc Corporation in the amount of \$2,714.07 to be taken out of the Jail Assessment budget line. Voice vote taken with all "aye"; motion carried.

Ordinance on Minors and Lewd, Obscene, and Sexually Explicit Material

Motion by Doris Bakker, seconded by Gordon Haselow to approve the amendment of the Ordinance Section 26-357- Minors and lewd, obscene, and sexually explicit material and forward to the full county board for approval. Voice vote taken with all "aye"; motion carried.

Mounted Posse Supplies

Motion by Frieda Rollins, seconded by Doris Bakker to approve the purchase of supplies for the Mounted Posse to be taken out of the Sheriff's Small Items of Equipment budget line. Voice vote with all "aye"; motion carried.

Squad Usage

Sheriff Haines discussed the squad usage within the Clark County's Sheriff's Office.

Sheriff Report

Sheriff Haines discussed the following:

- Clark County Fair Booth
- Assisting with security for Racine County event
- Assisting with training with Loyal Schools
- TAD (Treatment/Alternatives/Diversions) Program Grant
- Breach Point Training
- Two (2) Squad Maintenances
- Estimates for jail repairs/construction

Law Enforcement Budget for 2020

Motion by Doris Bakker, seconded by Gordon Haselow to approve the equipment purchases from the list presented not to exceed \$86,000.00 as discussed. Voice vote with all "aye"; motion carried.

Motion by Gordon Haselow, seconded by Frieda Rollins to approve the Sheriff's Office, Jail and Jail Assessment, and Communications amended budgets as discussed and forward to the Finance Committee for approval. Voice vote with all "aye"; motion carried.

Emergency Management Budget for 2020

Motion by DuWayne Trunkel, seconded by Gordon Haselow to approve the Emergency Management budget as presented and forward to the Finance Committee for approval. Voice vote with all “aye”; motion carried.

Meeting Date(s) and Time(s)

The next regularly meeting is scheduled for September 19, 2019 at 2 PM in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

Agenda Items for Upcoming Meeting(s)

The committee would like the following added to the agenda for the next Law Enforcement/Emergency Management Committee meeting:

- Emergency Management 2020 budget update
- Law Enforcement 2020 budget update

Public Comment

None at this time.

Adjournment

Motion by DuWayne Trunkel, seconded by Frieda Rollins to adjourn. Voice vote taken with all “aye”; motion carried. Meeting adjourned at 3:38 PM.

*Submitted by:
Heidi M. Ashbeck
Administrative Supervisor
Clark County Sheriff's Office*