

# Clark County Veterans Service Office

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## **VETERANS AFFAIRS COMMITTEE MEETING MINUTES**

**26 July, 2019**

Meeting called to order at 9:00 a.m. by Chairperson Gary Leichtman

Present: Supervisor Bill Neville, Art Petk

Others Present: CVSO Aaron Greisen, Janilee Zvolena (arrived at 9:15 left at 9:22), Kelly Mathis (9:15-9:22), and Marcia Ziegler

Absent: None

CVSO Greisen read the minutes from the previous meetings held on June 28, 2019. Motion to accept the minutes by Supervisor Neville; seconded by Supervisor Petke; motion carried.

### **Following vouchers presented to committee:**

Veterans Affairs Committee Voucher = \$71.54

Motion to approve voucher payments by Supervisor Neville; seconded by Supervisor Leichtman; motion carried.

### **Public Comment:**

None

### **Agenda Items:**

#### 1. Do Good Dash

CVSO Greisen discussed the fundraising efforts of the Clark County American Legion Council's Do Good Dash held July 4, 2019, in Greenwood. The 5k and 1 mile run-walk event successfully raised \$835 that will be used to help veterans in Clark County. Supervisor Petke commended the efforts of the office and said it was a job well done.

#### 2. LTE Benefits Specialist Position

Discussion regarding a LTE benefits specialist position to support the office in the absence of the CVSO. Key takeaways from the discussion included the following points:

- a. It was confirmed that the if the new hire works for one year AND over 1,200 hours that the county does need to contribute to the Wisconsin Retirement System on behalf of that employee.
- b. We did receive a number of qualified applicants and we will be conducting interviews on Tuesday August 6<sup>th</sup>.
- c. The CVSO and benefits specialist will be responsible for conducting the interview and compiling the questions with the help of the personnel office.
- d. Kelly Mathis will call applicants to set up the interviews.
- e. Potential start date for the new hire is September 2, 2019.

**Set Agenda Items for 8 August 2019:**

1. 2020 Office Budget
2. LTE Benefits Specialist Position

Motion to adjourn made by Supervisor Petke; seconded by Supervisor Neville; motion carried.

The meeting adjourned at 9:41 a.m.

*These minutes are unofficial until approved at a later meeting.*

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Gary Leichtman, Chairperson

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Art Petke, Supervisor

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William Neville, Supervisor

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Aaron Greisen, CVSO