

Clark County Community Services Board Meeting Minutes

Meeting held Friday, July 19, 2019 at 10:00 AM at the Clark County Rehabilitation & Living Center.

Call to Order

Chair Rollins called the meeting of the Community Services Committee to order at 10:13 AM.

Roll Call

Present Members: Frieda Rollins, Arlene Kodl, Scott Jalling, Gary Leichtman, Bonnie Matkovich, Diane Mattes, Tony Ring, Roy Tyznik

Absent Members: Fred Schindler

Others Present: Jane Schmitz, Sue Voigt, Joe Meyer, Brandon Heglund

Tentative Agenda

A motion to approve the agenda was made by Roy Tyznik, seconded by Diane Mattes, all yes, motion carried.

Minutes of June 18, 2019

The minutes of the June 18th meeting were approved on a motion made by Arlene Kodl, seconded by Bonnie Matkovich, all yes, motion carried.

Vouchers

The June Community Services vouchers were reviewed and approved on a motion by Tony Ring, seconded by Diane Mattes, all yes, motion carried.

The June ADS vouchers were reviewed and approved on a motion by Tony Ring, seconded by Roy Tyznik, all yes, motion carried.

Report of the CCRLC Sub-Committee meeting of June 18, 2019

The report of the Rehabilitation & Living Center Sub-Committee meeting of June 18th was received and filed.

Other Business

2018 Budget Community Services and ADS

Sue Voigt reported on the 2018 budget which appears to show a surplus at this time.

Joe Meyer reported on the 2018 budget which appears to show a surplus at this time.

2019 Budget Community Services and ADS

Sue Voigt reported on the June 2019 budget however reporting functionality within Munis remains limited.

Joe Meyer reported on the June 2019 budget however reporting functionality within Munis remains limited.

2020 Budget Community Services and ADS

Sue Voigt and Joe Meyer indicated preparations for the 2020 budgets are underway for presentation in August.

Inpatient Mental Health Services Report

Sue Voigt reported on June inpatient days.

ADS Window/Siding Replacement

Joe Meyer discussed the capital expenditure budget for 2019 which included replacing Windows and Siding. Various portions of the building will have the siding replaced and the remaining portions will be painted to match while windows throughout will be replaced.

A motion to approve obtaining quotes for window and siding replacement was made by Tony Ring, seconded by Diane Mattes, all yes, motion carried.

ADS AC Unit Replacement

Joe Meyer indicated the expenditure remains to be approved by the Finance Committee.

New Hires

Community Services – filled the Service Facilitator position
ADS – none

Wage Rate Changes

Community Services – Outpatient Services Program Manager and a Substance Abuse Counselor position were reviewed as part of the Administrative Class and Compensation Scale revision.

ADS – none

A motion to approve the Community Services wage rate changes for the Outpatient Services Program Manager and Substance Abuse Counselor positions was made by Arlene Kodl, seconded by Diane Mattes, all yes, motion carried.

Personnel

Community Services – an update on the Speech Therapist Birth to Three position, actively recruiting for a Clinical Therapist, Substance Abuse Program Manager, and Service Facilitator
ADS – actively recruiting for 2 PT Rehab Supervisors

Credit Card Purchases

Sue Voigt reviewed with the committee the monthly credit card expenses.

Items for the August Community Services Committee Meeting

Public Comment

Adjourn

Motion to adjourn at 11:14 AM was made by Tony Ring, seconded by Gary Leichtman, all yes, motion carried.

The August meeting of the Community Services Board is scheduled for Friday, August 23, 2019 at the Clark County Rehabilitation and Living Center in the classroom beginning at 10:00 AM.