

Unapproved Minutes
Clark County
Social Services Committee Meeting

The meeting was held on July 17, 2019 in Room 307 at the Clark County Courthouse in Neillsville.

Chairman Rueth called the meeting to order at 9:38 a.m.

Roll Call

Committee Members Present: Roll call taken with the following members present: Chuck Rueth, William Neville, Art Petke, Arlene Kodl, and Frieda Rollins.

Committee Members Absent: None

Attendance

Others in attendance were as follows: Director DSS, Pamella Kernan; and Business Office Manager, Suzanne Schoen.

New Social Work Introduction

New Social Worker, Kallie Siddall, was introduced to the committee. Siddall started on July 8, 2019.

Meeting Minutes

At 9:41 a.m. motion to approve June 12, 2019 minutes by Petke; second by Neville. Voice vote taken with all "aye"; motion carried.

Disbursements

At 9:46 a.m. motion to approve and file June 2019 disbursements by Kodl; second by Petke. Voice vote taken with all "aye"; motion carried.

2019 Budget and Current Placement List

Kernan reviewed the 2019 budget and placement list.

At 10:01 a.m. motion to receive and file 2019 budget and placement list by Kodl; second by Rollins. Voice vote taken with all "aye"; motion carried.

Children & Family Update

Kernan shared that currently the Social Work Unit is fully staffed, with the addition of Social Worker Siddall. Kernan shared some information regarding the redesign of Juvenile Corrections.

Children & Family-Corporation Counsel Changes

Kernan shared that Corporation Counsel Wolff has been very supportive to the department and will be missed. The Committee discussed the importance of an Exit Interview for Corporation Counsel Wolff. Rueth suggested that Kernan ask Personnel to complete an Exit Interview and report back to this committee. Rueth updated the Committee that interviews for the Corporation Counsel Position will take place on July 25, 2019.

Children & Family-Social Work Step Increase

Kernan updated the committee on the results of the June 17th Personnel Committee Meeting approving Social Worker Amanda Saule to be moved from Step One to Step Two on the new Clark County Wage Scale. Kernan reported that the paperwork which was submitted and the motion that was made by this committee at the May 2019 Meeting, was as the follows; “motion to approve step adjustment request from Step One at the rate of \$20.96 to Step Three at the rate of \$23.84.” Kernan requested that the committee consider making a motion to move Saule from Step Two at the rate of \$22.27 to Step Three at the rate of \$23.84, which was the original request and motion.

At 10:21 a.m. motion to approve step adjustment request from Step Two at the rate of \$22.27 to Step Three at the rate of \$23.84 and send to the Personnel Committee for review by Neville; second by Petke. Voice vote taken with all "aye"; motion carried.

WREA-Telecommuting

Kernan updated the committee that the second Benefit Specialist will be transitioning to the telecommuting role in August.

WREA-Benefit Specialist Step Increase

Kernan updated the committee that on June 17th, the Personnel Committee approved Benefit Specialist, Melissa Hancock to be moved from Step One to Step Two on the new Clark County Wage Scale. Kernan reported that the paperwork which was submitted and the motion that was made by this committee at the May 2019 Meeting, was as the follows; “motion to approve step adjustment request from Step One at the rate of \$17.19 to Step Three at the rate of \$19.56.” Kernan requested that the committee consider making a motion to move Hancock from Step Two at the rate of \$18.27 to Step Three at the rate of \$19.56, which was the original request and motion.

At 10:27 a.m. motion to approve step adjustment request from Step Two at the rate of \$18.27 to Step Three at the rate of \$19.56 and send to the Personnel Committee for review by Kodl; second by Neville. Voice vote taken with all "aye"; motion carried.

WHEAP & Child Care Certification-Update

Schoen updated the committee on the 2019 WHEAP Crisis Assistance Program which will continue through the summer months. Kernan also shared that the department will once again partner with the UW-Extension to provide budgeting class for residents.

Schoen reported that on Tuesday, July 23, 2019, the department will be going through the Certification Agency Review process which is a joint effort between Bureau of Regional Operations and the Bureau of Early Care Regulation to monitor certifying agencies for compliance with certification requirements and provide technical assistance to agencies to ensure the safety of children and support quality child care services.

Flex Schedule

At 10:31 a.m. motion to approve Flex Time Request for all ED employees in the Department of Social Services by Petke; second by Kodl. Voice vote. Voice vote taken with all "aye"; motion carried.

Agency Collaboration

Kernan shared that Clark County WREA Benefit Specialists received a Certificate of Excellence Plaque for their achievement in meeting and exceeding the performance standards for the Wisconsin Shares Child Care Subsidy Program. Kernan indicated that the plaque will be displayed in the department.

Public Comment

None.

Agenda items for Upcoming Meeting (s)

Chair, Rueth, recommended that there be minimal items on the agenda so we can have sufficient time to focus on the 2020 Budget.

Next Scheduled Meeting

Wednesday, August 21, 2019 at 9:30 a.m. in Room 307.

Adjournment

At 10:35 a.m. motion to adjourn meeting by Neville; second by Petke. Voice vote taken with all "aye"; motion carried.

Submitted By:

Suzanne M. Schoen

Business Office Manager

Clark County Department of Social Services

