

# UNAPPROVED MINUTES

## Clark County Law Enforcement/Emergency Management Committee

The meeting was held on June 19, 2019 in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

Chairman Jalling called the meeting to order at 1:00 PM.

### Roll Call

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, Frieda Rollins, and DuWayne Trunkel.

Committee Members Absent: None.

### Attendance

Others in attendance some time during the meeting were as follows: Sheriff Haines, County Board Chairman Hendrickson, Detective Klueckmann, County Attorney Brunette, and Emergency Management Director Ross.

### Closed Session - Closed Session - WI Statute § 19.85(1) (d)

At 1:08 PM, motion by Frieda Rollins, seconded by Doris Bakker that the committee go into closed session in accordance with WI Statute § 19.85(1) (d) except as provided in s. 304.06(1) (eg) and by rule promulgated under s. 304.06(1) (em), considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. Topic: Presentation by Detective Klueckmann. Roll call vote taken with all "aye"; motion carried.

***At 1:09 PM, Emergency Management Director Ross left the meeting.***

***At 1:28 PM, Detective Klueckmann left the meeting.***

At 1:29 PM, motion by Doris Bakker, seconded by Gordon Haselow to reconvene into open session. Roll call vote taken with all "aye", motion carried.

The committee may go in and out of closed session, take any action deemed appropriate from closed session, and may return to open session to continue transacting business.

***At 1:30 PM, Emergency Management Director Ross joined the meeting.***

***At 1:31 PM, County Board Chairman Hendrickson left the meeting.***

## **Civil Service Ordinance**

The proposed Civil Service Ordinance was dispersed to the committee members for review.

## **Minutes**

Motion by Doris Bakker, seconded by Frieda Rollins to approve the minutes of the May 15, 2019 meeting. Voice vote taken with all “aye”; motion carried.

## **Minutes**

Motion by Frieda Rollins, seconded by Gordon Haselow to approve the minutes of the June 7, 2019 meeting. Voice vote taken with all “aye”; motion carried.

## **Voucher Entries**

Motion by Doris Bakker, seconded by Frieda Rollins to approve the voucher entries as presented. Voice vote taken with all “aye”; motion carried.

## **Journal Entries**

There are no new journal entries at this time.

## **County Credit Card Monthly Billing**

Motion by Doris Bakker, seconded by DuWayne Trunkel to approve the credit card expenditures as presented. Voice vote taken with all “aye”; motion carried.

## **Monthly Division Reports**

Sheriff Scott Haines shared the following with committee members:

- Total inmate housing is 77.
- Average Population for Jail is 68.77 for May.
- 767 YTD EMD Calls
- 139 total EMD Calls for May.
- New Detective cases for May is 17.

## **Emergency Management Report**

Emergency Management report was presented by Emergency Management Director Ross highlighting the following areas:

- Fiscal Year (FY) 2019 Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- Emergency Services Association
- Mutual Aid Box Alarm System (MABAS)
- USDA County Emergency Board
- All Hazard Mitigation Plan Update
- State Meetings
- Exercises
- Safety and Security Committee
- Clark County Farm Technology Days 2022

## **Personnel Wage Rate Forms**

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

## **Positions and/or Openings in all Clark County Sheriff's Office divisions**

Patrol: One (1) open Patrol Sergeant Position.

Telecommunications: Two (2) open Telecommunications Deputy Positions in background process.

Corrections: No full-time openings. New Hire starting June 24<sup>th</sup>.

## **Conferences/Trainings**

The committee reviewed the conferences/trainings attended by the office personnel.

## **Sheriff Report**

Sheriff Haines discussed the following:

- Limited Term Employees (LTE) Positions
- Update on Policies for outside employment
- Detective Captain and Communications Captain Wage Update
- IT Steering Committee Update
- Jail Inspection Update
- Jail Cameras
- Camera System Grants for Schools
- Courthouse Security
- UTV/ATV ordinance

## **Meeting Date(s) and Time(s)**

The next regularly meeting is scheduled for July 24, 2019 at 1 PM in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

## **Agenda Items for Upcoming Meeting(s)**

The committee would like the following added to the agenda for the next Law Enforcement/Emergency Management Committee meeting:

- Civil Service Ordinance
- LTE Position(s)
- Shower/Towel Hooks for Jail

*At 2:56 PM, County Attorney Brunette joined the meeting.*

## **Public Comment**

None at this time.

## **Adjournment**

Motion by DuWayne Trunkel, seconded by Gordon Haselow to adjourn. Voice vote taken with all "aye"; motion carried. Meeting adjourned at 3:16 PM.

*Submitted by:  
Heidi M. Ashbeck  
Administrative Supervisor  
Clark County Sheriff's Office*