

Clark County Community Services Board Meeting Minutes

Meeting held Tuesday, June 18, 2019 at 11:00 AM at the Clark County Rehabilitation & Living Center.

Call to Order

Chair Rollins called the meeting of the Community Services Committee to order at 11:07 AM.

Roll Call

Present Members: Frieda Rollins, Arlene Kodl, Scott Jalling, Gary Leichtman, Bonnie Matkovich, Fred Schindler, Roy Tyznik

Absent Members: Diane Mattes, Tony Ring

Others Present: Jane Schmitz, Sue Voigt, Joe Meyer, Brandon Heglund

Tentative Agenda

A motion to approve the agenda was made by Scott Jalling, seconded by Bonnie Matkovich, all yes, motion carried.

Minutes of May 10, 2019

The minutes of the May 10th meeting were approved on a motion made by Roy Tyznik, seconded by Scott Jalling, all yes, motion carried.

Vouchers

The May Community Services vouchers were reviewed and approved on a motion by Scott Jalling, seconded by Arlene Kodl, all yes, motion carried.

The May ADS vouchers were reviewed and approved on a motion by Roy Tyznik, seconded by Bonnie Matkovich, all yes, motion carried.

Report of the CCRLC Sub-Committee meeting of May 10, 2019

The report of the Rehabilitation & Living Center Sub-Committee meeting of May 10th was received and filed.

Other Business

2018 Budget Community Services and ADS

Sue Voigt reported on the December 2018 budget which appears to show a surplus at this time.

Joe Meyer reported on the December 2018 budget which appears to show a surplus at this time.

2019 Budget Community Services and ADS

Sue Voigt reported on the May 2019 budget however reporting functionality within Munis remains limited.

Joe Meyer reported on the May 2019 budget however reporting functionality within Munis remains limited.

Inpatient Mental Health Services Report

Sue Voigt reported on May inpatient days.

Position Title Change

Jane Schmitz discussed the class and compensation project in which it was recommended the Associate Director's title be updated to reflect the position.

A motion to change the title of the Associate Director to the new title of the Director of Community Services was made by Roy Tyznik, seconded by Bonnie Matkovich, all yes, motion carried.

Reimbursement of Deductible

Sue Voigt presented a request from a current employee whose property was damaged while on duty at a remote worksite.

A motion to deny the request for the payment of the employee's insurance deductible was made by Arlene Kodl, seconded by Scott Jalling, all yes, motion carried.

ADS AC Unit Replacement

Joe Meyer discussed the need to replace the AC Unit which regulates the temperature for the kitchen space at ADS.

A motion to accept the lowest bid from Joe's Refrigeration in the amount of \$8,180.00 and forward to the finance committee for approval was made by Scott Jalling, seconded by Roy Tyznik, all yes, motion carried.

Fred Schindler arrived at 11:54 AM.

New Hires

Community Services – currently seeking applicants for the open service facilitator position.
ADS – filled one open Part-Time Rehab Supervisor position and has one that remains open.

Wage Rate Changes

Community Services – none
ADS - none

Personnel

Community Services – Sue Voigt provided an update on the Speech Therapist Birth to Three position.
ADS – none

Credit Card Purchases

Sue Voigt reviewed with the committee the monthly credit card expenses.

Gary Leichtman arrived at 12:03 PM.

Items for the July Community Services Committee Meeting

Public Comment

Adjourn

Motion to adjourn at 12:04 PM was made by Scott Jalling, seconded by Arlene Kodl, all yes, motion carried.

The July meeting of the Community Services Board is scheduled for Friday, July 19, 2019 at the Clark County Rehabilitation and Living Center in the classroom beginning at 10:00 AM.