

Clark County Rehabilitation & Living Center Sub-Committee Meeting Minutes

Meeting held Friday, May 10th, 2019 at 11:00 AM at the Clark County Rehabilitation & Living Center

Call to Order

Chair Kodl called the meeting of the CCRLC Sub-Committee to order at 11:10 AM.

Roll Call

Members Present: Arlene Kodl, Scott Jalling, Gary Leichtman, Frieda Rollins

Members Absent: Fred Schindler

Others Present: Jane Schmitz, Brandon Heglund, Dominic Haupt, Jenna Thieme

Minutes of April 12, 2019

The minutes of the April 12th meeting were approved on a motion made by Frieda Rollins, seconded by Gary Leichtman, all yes, motion carried.

Vouchers and Cash Bills

The April vouchers and monthly cash bills were reviewed and approved on a motion by Frieda Rollins, seconded by Gary Leichtman, all yes, motion carried.

Jenna Thieme arrived at 11:15 AM

Dominic Haupt arrived at 11:23 AM

Movement of Population

Jenna Thieme reported on the April month end census:
Nursing Home 140; FDD 11; CBRF 8; Total 159

Jenna Thieme departed at 11:39 AM

Capital Expenditures

Jane Schmitz discussed the replacement truck with more information being available next month.

Building Project

Jane Schmitz discussed the necessary updates to the capital expenditure plan for 2019 in order to complete the remodeling of the community spaces of 1 West, upgrading the west elevator, etc.

A motion to approve the capital expenditure plan updates as presented was made by Scott Jalling, seconded by Frieda Rollins, all yes, motion carried.

- A. Jane Schmitz discussed updating the exterior property signage in part due to changes in entrances and regulations.

A motion to approve the exterior signage proposal from Stratford Signs was made by Gary Leichtman, seconded by Frieda Rollins, all yes, motion carried.

Dominic Haupt departed at 12:34 PM

Cash Receipts Report

Brandon Heglund presented the cash receipts report.

New Hires

Jane Schmitz reported on new hires and position transfers.

Wage Rate Adjustments

Jane Schmitz reported on the wage rate adjustments for the upcoming pay period.

2018 Budget

Brandon Heglund reported on the 2018 budget.

2019 Budget

Brandon Heglund reported on the March 2019 budget which show revenues at 20% and expenses at 25%.

Personnel

Jane Schmitz expressed concern with the new union due collections process properly being forwarded to the union and the risk of contract termination due to unpaid dues.

Quality Assurance Report

Jane Schmitz provided the April Quality Assurance Report from the QA committee.

Administrator's Report

Jane Schmitz provided an overall update on the progress in recruiting a Medical Director and Physician for the facility and the successful collaboration of multiple large-scale meetings held at the same time at CCRLC recently.

Adjourn

Motion to adjourn at 1:09 PM was made by Gary Leichtman, seconded by Frieda Rollins, all yes, motion carried.

The June meeting of the Clark County Rehabilitation & Living Center Sub-Committee is scheduled for Tuesday, June 18, 2019 at the Clark County Rehabilitation and Living Center in the classroom beginning at 12:00 PM (or immediately following the conclusion of the Community Service meeting).