

**CLARK COUNTY PLANNING, ZONING & LAND INFORMATION
COMMITTEE MEETING**

The Planning, Zoning & Land Information committee meeting was held on Friday, May 10, 2019 in the Clark County Courthouse, Room 305, Neillsville, WI.

Chairman Joe Waichulis called meeting to order at 8:30am.

Committee members present: Joe Waichulis, Dan Clough, Tom Wilcox, Aaron Hoover and Dean Zank.

Others present for all or some of the meeting: Derek Weyer-Zoning Administrator, Wade Pettit-County Surveyor, Terri Domaszek-County Controller

Zoning Administrator presented April 16, 2019 meeting minutes to the committee for approval. A motion by Tom Wilcox to approve April 16, 2019 meeting minutes as presented, second by Aaron Hoover. Voice vote taken, all aye, motion carried.

Department Financial Report:

- a. Class and Comp Review and Action: ZA showed committee the three wage scales that have been in place since his hire on 11/17. He explained that the new wage scale passed at the county board meeting in April would make his first 18 month "step increase" lower than originally agreed on. Committee asked questions regarding the differences in scales. ZA asked with support of the Personnel/Finance Department that the committee approve that the ZA ask the personnel committee to start him at Step 2 of the current wage scale. Terri Domaszek from the Personnel Department was there and agreed with the recommendation to move forward to the personnel committee for final approval after Planning and Zoning approval.

A motion by Dean Zank for Zoning Administrator's approval to go to Personnel Committee to start at Step 2 of the Class and Comp Study effective May 12, 2019, second by Aaron Hoover. Voice vote taken, all aye, motion carried.

Terri Domaszek left the meeting after the motion was approved by the P & Z committee to allow the ZA to go to Personnel Committee.

Department Update:

- a. 2018 Annual Report presentation: ZA printed off copies of the 2018 annual plan and distributed. ZA walked the committee through the plan and showed highlights and explained tables. Plan is to show annual plan at an upcoming county board meeting. No action was taken.
- b. TTech Project Update: ZA gave an overview on the integration from the AS400 to the new Transcendent Technologies software. The AS400 system is outdated and was in need of being updated. The new system will allow permits to be documented online. This project involved multiple departments including IT, Treasurer, Land Conservation, and Planning and Zoning. Two weeks ago, county requested bi-weekly teleconferences be scheduled to keep project on track. P & Z will not be going "live" till 12/19.

Survey Program

- a. Surveyor Program Update: County Surveyor gave an overview of recent surveyor work. Weather has kept surveyors in the office the past few weeks. County surveyor along with ZA have looked at Chapter 20 of the County Ordinances and have sent to County Attorney for review.
- b. Field Trip Review: Section Corner near Wildcat Mound is where the committee will be going. County surveyor gave a brief overview of the field trip.

Land Information Program:

- a. Land Information Update: GIS Coordinator continues to assist multiple departments in the county with multiple projects. Coordinator has been very involved with the TTech project.
- b. WLIA Spring Meeting May 30-31 (Eau Claire): GIS Coordinator normally attends these meetings but ZA will be attending this one. Legal Description workshop along with nonmetallic mining and other zoning related topics; geared more towards the planning side of things.
- c. LiDAR data submittal project update: LiDAR project data has been submitted to the county. GIS Coordinator is in the process of working with the IT Department to get all the information up on the web server.

Zoning Program:

- a. Health Department presentation overview: ZA and Land Use Specialist presented a health department meeting at the Christian Aid Ministry to 17 people. The presentation was in conjunction with the Health department and Land Conservation. 17 water test kits were handed out at the meeting. The next public meeting is planned for some time in mid-June in the City of Loyal.

No public comment

Committee set the next Planning, Zoning & Land Information meeting for June 25th @ 8:30am, Room 307.

Administrator presented vouchers for review. A motion to approve vouchers as presented by Dean Zank, second by Dan Clough. Voice vote taken, all aye, motion carried.

Motion to adjourn by Dean Zank, second by Tom Wilcox. Voice vote taken, all aye, motion carried.

Meeting adjourned at 9:37 am. Motion was then rescinded by Dean Zank @ 9:38am and meeting was reopened for field trip. Committee member Dan Clough left the meeting at this time. Rest of committee traveled with P & Z staff to Wildcat Mound where surveying field trip took place.

Motion to adjourn by Tom Wilcox and seconded by Aaron Hoover. Voice vote taken, motion carried. Meeting was adjourned at 12:35pm.

Minutes recorded by Derek Weyer