

UNAPPROVED MINUTES

Clark County Law Enforcement/Emergency Management Committee

The meeting was held on April 17, 2019 in LEC Training Room (309) at the Clark County Courthouse in Neillsville.

Chairman Jalling called the meeting to order at 2:00 PM.

Roll Call

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, Frieda Rollins, and DuWayne Trunkel.

Committee Members Absent: None.

Attendance

Others in attendance some time during the meeting were as follows: Chief Deputy Hirsch, Emergency Management Director Ross, and County Attorney Brunette.

Minutes

Motion by Doris Bakker, seconded by Frieda Rollins to approve the minutes of the March 20, 2019 meeting. Voice vote taken with all "aye"; motion carried.

Hiring Process

County Attorney Brunette discussed the proposed hiring process within the Clark County Sheriff's Office.

At 2:33 PM, County Attorney Brunette left the meeting.

Voucher Entries

Motion by Frieda Rollins, seconded by Gordon Haselow to approve the voucher entries as presented. Voice vote taken with all "aye"; motion carried.

Journal Entries

Motion by Gordon Haselow, seconded by Doris Bakker to approve the journal entries as presented. Voice vote taken with all "aye"; motion carried.

County Credit Card Monthly Billing

Motion by Gordon Haselow, seconded by Frieda Rollins to approve the credit card expenditures as presented. Voice vote taken with all "aye"; motion carried.

Emergency Management Report

Emergency Management report was presented by Emergency Management Director Ross highlighting the following areas:

- Fiscal Year (FY) 2019 Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- EPCRA Plan Updates
- Emergency Services Association
- Mutual Aid Box Alarm System (MABAS)
- All Hazard Mitigation Plan Update
- Exercises
- Outreach
- Tornado and Severe Weather Awareness Week
- Incidents
- Training

Emergency Medical Dispatch (EMD)

Nothing new to report.

At 2:52 PM, County Attorney Brunette joined the meeting.

At 2:53 PM, County Attorney Brunette left the meeting.

Personnel Wage Rate Forms

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

Positions and/or Openings in all Clark County Sheriff's Office Divisions

Patrol: No full time openings.

Telecommunications: Two (2) full time openings.

Corrections: One (1) full time male opening, in background process.

At 3:05 PM, County Attorney Brunette joined the meeting.

Motion by Doris Bakker, seconded by Gordon Haselow to amend the previous motion from March 19, 2019 of the male corrections deputy position as follows: to approve the tentative offer of employment for the open male corrections deputy, as discussed in closed, with the understanding that they complete the required jail school certification and contingent on successful completion of the background investigation. If this candidate would decline or fail the background investigation, the current open position could be awarded to any of the remaining qualified interview candidates based on the standards set forth by the hiring procedure. Voice vote taken with all "aye"; motion carried.

CLSO Paper Shredder

Chief Deputy Hirsch informed the committee that the Clark County Sheriff's Office might need to budget for a new paper shredder in the near future.

At 3:25 PM, County Attorney Brunette left the meeting.

CLSO Squad

Chief Deputy Hirsch discussed getting rid of the 2015 Dodge Ram pickup truck.

Flex Time for Exempt Department Heads (ED Positions)

Motion by Frieda Rollins, seconded by Gordon Haselow to approve flex time for the exempt department heads in the ED positions – Chief Deputy, Patrol Captain, Jail Captain, Communications Captain, and Detective Captain in the Sheriff's Office and Emergency Management Director in the Emergency Management Department. Voice vote taken with all "aye"; motion carried.

2019 Budget Line Overview

Chief Deputy Hirsch and Emergency Management Ross reviewed the 2019 budget and revenue lines with the committee.

Quarterly K-9 Officer's Report

Chief Deputy Hirsch shared the written K9 reports with the committee.

Quarterly K-9 Financial Report

Chief Deputy Hirsch shared the written K9 financial report with the committee.

Monthly Division Reports

Chief Deputy Hirsch shared the following with committee members:

- Total inmate housing is 62
 - 51 male
 - 11 female
 - 13 with Huber privileges, with eight (8) working
 - 10 out-of-county inmates from Trempealeau

Significant Overtime Investigations

Chief Deputy Hirsch informed the committee that multiple deaths and the winter storm weather have contributed to the significant overtime investigations within the Sheriff's Office.

Conferences/Trainings

The committee reviewed the conferences/trainings attended by the office personnel.

Internal Investigations Training

Motion by Frieda Rollins, seconded by DuWayne Trunkel to approve Detective Captain Kirn to attend the out of state training for Internal Investigations in August. Voice vote taken with all "aye"; motion carried.

Wellness Training

Chief Deputy Hirsch informed the committee about the Sheriff's Office employees' Wellness Training by Breach Point Consulting hosted by Clark County Sheriff's Office.

Search and Rescue Training

This item will be tabled until next month's meeting.

Sheriff's Report

Chief Deputy Hirsch discussed the following:

- General maintenance issues in the jail
- EMD (Emergency Medical Dispatch) Presentation
- 10-33 Program
- Neillsville PD borrowing Clark County Sheriff's Office squad
- Patrol Training- April 16th and April 18th
- Active Shooter meeting with Central EMS at Abbotsford Fire Hall- April 17th

Agenda Items for Upcoming Meeting(s)

The committee would like the following added to the agenda for the next Law Enforcement/Emergency Management Committee meeting:

- Civil Service Ordinance
- CLSO Squad
- Search and Rescue Training
- Resignation of Telecommunications Deputy Bird
- Resignation of Reserve Telecommunications Deputy Boushon

Meeting Date(s) and Time(s)

The next regularly meeting is scheduled for Wednesday, May 15, 2019 at 2 PM in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

Public Comment

None at this time.

Adjournment

Motion by DuWayne Trunkel, seconded by Gordon Haselow to adjourn. Voice vote taken with all "aye"; motion carried. Meeting adjourned at 4:53 PM.

Submitted by:

Heidi M. Ashbeck

Administrative Supervisor

Clark County Sheriff's Office