

PERSONNEL COMMITTEE MINUTES

Monday, January 28, 2019
Clark County Courthouse
County Board Room

Chairman Krempasky called the meeting to order at 9:30 AM.

Roll Call

Roll call was taken with the following committee members present: Al Bower, Jerome Krempasky, and Sharon Rogers.

Committee Members Absent: Steve Amacher and Arlene Kodl.

Attendance

Others in attendance some time during the meeting were as follows: Janilee Zvolena, Personnel Manager; Jacob Brunette, County Attorney; Rick Dailey, Forestry and Parks Administrator; Terri Domaszek, Comptroller; Brian Duell, Highway Commissioner; Scott Haines, Sheriff; Brandon Heglund, Clark County Rehabilitation and Living Center representative; Wayne Hendrickson, County Board Chairman, Jim Hirsch, Chief Deputy; Pam Kernan, Director of Social Services; Stacy Otto, Child Support Director; Deb Pagel, Schenck (via telephone), Heather Roman, Assistant Comptroller; Jim Smagacz, County Board Member; Sue Voigt, Community Services Associate Director; John Wendorski, Forestry Manager; Derek Weyer, Planning and Zoning Administrator; and Emile J Miller, LTE Personnel Assistant.

Minutes

Motion made by Al Bower, seconded by Sharon Rogers to approve the Personnel Committee minutes from the December 13, 2018 meeting. Voice vote taken with all "aye"; motion carried.

Minutes

Motion made by Al Bower, seconded by Sharon Rogers to approve the Personnel Committee minutes from the December 18, 2018 meeting. Voice vote taken with all "aye"; motion carried.

Planning & Zoning LTE Pay Schedule

Motion made by Al Bower, seconded by Sharon Rogers to approve the LTE pay schedule as submitted by Derek Weyer, Planning & Zoning Administrator. Voice vote taken with all "aye"; motion carried.

New Position Request: Detective Supervisor and Communications Supervisor – Sheriff’s Office

Motion made by Sharon Rogers, seconded by Al Bower to approve the new position request of Detective Supervisor and Communications Supervisor as submitted by Chief Deputy Hirsch. Voice vote taken with all “aye”; motion carried.

Wellness Training Funding Request – Sheriff’s Office

Motion made by Sharon Rogers, seconded by Al Bower to approve the wellness training funding request as submitted by Chief Deputy Hirsch, pending the Law Enforcement Committee’s approval. Voice vote taken with all “aye”; motion carried.

Wage Rate Changes

Motion made by Sharon Rogers, seconded by Jerome Krempasky to approve the wage rate changes as submitted. Voice vote taken with all “aye”; motion carried.

At 9:44 AM, Brian Duell joined the meeting.

Final 2019 Administrative Compensation Policy Changes

Motion made by Sharon Rogers, seconded by Al Bower to approve the final 2019 Administrative Compensation Policy Changes as submitted. Voice vote taken with all “aye”; motion carried.

Handbook Change: Other Benefits

Motion made by Sharon Rogers, seconded by Al Bower to approve the additional handbook change of “Other Benefits” as submitted by Janilee Zvolena, Personnel Manager. Voice vote taken with all “aye”; motion carried.

At 9:50 AM, Terri Domaszek, Deb Pagel, (via telephone), and Sue Voigt joined the meeting.

Wage and Comp Study Update

Motion made by Jerome Krempasky, seconded by Sharon Rogers to approve the Wage & Comp Study market structure as submitted by Deb Pagel, Schenck representative. Voice vote taken with all “aye”; motion carried.

At 11:01 AM, Deb Pagel (via telephone), Rick Dailey, John Wendorski, and Derek Weyer left the meeting.

Deduction of Union Dues

Motion made by Sharon Rogers, seconded by Jerome Krempasky to discontinue deducting union dues for general municipal employees per Wisconsin law 111.70(3g) effective January 28, 2019. Voice vote taken with all "aye"; motion carried.

At 11:25 AM, Jake Brunette, Pam Kernan, Stacy Otto, and Sue Voigt left the meeting.

Clark County Rehabilitation and Living Center Personnel Issues or Changes

Brandon Heglund, representative from CCRLC, informed the committee that there were no personnel issues or changes to report.

Committee members stated that they would like to be kept informed about all issues concerning CCRLC employees, since they are hearing of issues from outside sources and not through Joan Jalling's report. If they are not going to be kept updated, then they will take this item off future agendas.

Personnel Manager Report

Personnel Manager's report was presented by Janilee Zvolena highlighting the following areas:

- The company that handles the county's work comp claims, Minutemen, will be at the courthouse in February.
- Paul Lovinus is our new union representative replacing Mitch Perkl. Mitch would like to come within the next week to introduce Paul to department heads.
- Seth with Aegis will be attending the Sheriff's Office in-service on April 16 and 18. He will be presenting on the subject matters of FMLA and Sexual Harassment.
- Emile Miller will be acting as the LTE Personnel Assistant through April 15, 2019.

Vouchers

Motion made by Al Bower, seconded by Sharon Rogers to receive and file vendor payments history reports for December 2018. Voice vote taken with all "aye"; motion carried.

Work Comp

Motion made by Sharon Rogers, seconded by Al Bower to receive and file the open work comp claims over \$2,500 as presented. Voice vote taken with all "aye"; motion carried.

Unemployment Charges

Motion made by Sharon Rogers, seconded by Al Bower to receive and file the unemployment charges for December 2018 as presented. Voice vote taken with all "aye"; motion carried.

At 11:41 AM, Brian Duell left the meeting.

Miscellaneous Items that May Legally Come Before the Committee

Nothing at this time.

Next Meeting Date and Time

The next regularly meeting is scheduled for Thursday, February 14, 2019 at Noon in Room 307 at the Clark County Courthouse in Neillsville.

Adjournment

Motion by Sharon Rogers, seconded by Al Bower to adjourn. Voice vote taken with all “aye”; motion carried. Meeting adjourned at 11:45 AM.

*Submitted by:
Emile J. Miller
LTE Personnel Assistant
Clark County Personnel Office*