

UNAPPROVED MINUTES

Clark County Law Enforcement/Emergency Management Committee

The meeting was held on January 17, 2019 in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

Chairman Jalling called the meeting to order at 4:01 PM.

Roll Call

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, Frieda Rollins, and DuWayne Trunkel.

Committee Members Absent: None.

Attendance

Others in attendance some time during the meeting were as follows: Sheriff Scott Haines, Chief Deputy Hirsch, Emergency Management Director Ross, and County Attorney Brunette.

Minutes

Motion by Doris Bakker, seconded by Gordon Haselow to approve the minutes of the December 20, 2018 meeting. Voice vote taken with all "aye"; motion carried.

Minutes

Motion by Frieda Rollins, seconded by Doris Bakker to approve the minutes of the January 14, 2019 meeting. Voice vote taken with all "aye"; motion carried.

Voucher Entries

Motion by DuWayne Trunkel, seconded by Gordon Haselow to approve the voucher entries as presented. Voice vote taken with all "aye"; motion carried.

Journal Entries

Motion by Doris Bakker, seconded by DuWayne Trunkel to approve the journal entries as presented. Voice vote taken with all "aye"; motion carried.

County Credit Card Monthly Billing

Motion by Doris Bakker, seconded by DuWayne Trunkel to approve the credit card expenditures as presented. Roll call taken with Gordon Haselow recording a "no" vote"; motion carried.

Emergency Management Report

Emergency Management report was presented by Emergency Management Director Ross highlighting the following areas:

- Fiscal Year (FY) 2019 Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- Emergency Planning & Community Right-to-Know Act (EPCRA) Plan Updates
- Emergency Services Association
- Mutual Aid Box Alarm System (MABAS)
- All Hazard Mitigation Plan Update
- Exercises
- Training for Emergency Services Association
- Mutual Aid Box Alarm System (MABAS)
- All Hazard Mitigation Plan Update
- Exercises
- Training

Emergency Medical Dispatch (EMD)

Chief Deputy Hirsch and Sheriff Haines discussed the Emergency Medical Dispatch (EMD) program and how it is a long, slow process in grading calls. A Priority Dispatch representative is coming to monitor the program in February. The Sheriff's Office is looking to get more people to review calls, but there are no EMD-Q trainings in the state at this time.

2019 Emergency Planning and Community Right to Know Act (EPCRA) Computer and HAZMAT Equipment grant

Motion by Frieda Rollins, seconded by DuWayne Trunkel to approve the application for the Emergency Planning and Community Right to Know Act (EPCRA) Computer and HAZMAT Equipment grant. Voice vote taken with all "aye"; motion carried.

Personnel Wage Rate Forms

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

Positions and/or Openings in all Clark County Sheriff's Office divisions

Patrol: No full time openings, some patrol deputy reserves in background process.

Telecommunications: One (1) telecommunications deputy position in background process.

Corrections: Two (2) full time openings.

Detective: One (1) detective in the background process.

Administration: One (1) program assistant in the background process.

Detective Supervisor Position

Motion by Frieda Rollins, seconded by Doris Bakker to approve Chief Deputy Hirsch to change the new open Detective position to a Detective Captain position and forward the new position request to the Personnel Committee for approval. Voice vote taken with all “aye”; motion carried.

Communications Supervisor Position

Motion by Doris Bakker, seconded by Gordon Haselow to approve Chief Deputy Hirsch to forward the new position request of the Communications Captain to the Personnel Committee for approval. Voice vote taken with all “aye”; motion carried.

Flex Time for Exempt Department Heads (ED Positions)

Motion by Doris Bakker, seconded by Gordon Haselow to approve flex time for the exempt department heads in the ED positions – Chief Deputy, Patrol Captain, and Jail Captain in the Sheriff’s Office and Emergency Management Director in the Emergency Management Department. Voice vote taken with all “aye”; motion carried.

2018 Budget Line Overview

Chief Deputy Hirsch and Emergency Management Ross reviewed the 2018 budget and revenue lines with the committee.

Quarterly K-9 Officer’s Report

Chief Deputy Hirsch shared the written K9 report with the committee.

Quarterly K-9 Financial Report

Chief Deputy Hirsch shared the written K9 financial report with the committee.

2018 Monthly Division Reports

Chief Deputy Hirsch shared the monthly division reports with committee members.

Significant Overtime Investigations

Chief Deputy Hirsch stated that a few serious accidents, burglary cases, and court trials contributed to the significant overtime within the sheriff’s office.

Squad Car Purchases

Chief Deputy Hirsch informed the committee that the Clark County Sheriff’s Office purchased three (3) Dodge Durangos and two (2) Dodge Chargers for the 2019 Budget.

At 5:56 PM, County Attorney Brunette joined the meeting.

Employee Squads

The committee members discussed that the sheriff's office employees with take-home squads are allowed to take the squads to their houses outside of the jurisdictional border within 15 miles.

Hiring Process

The committee members discussed the hiring process and tabled this item for next meeting.

Conferences/Trainings

The committee reviewed the conferences/trainings attended by the office personnel.

Agenda Items for Upcoming Meeting(s)

The committee would like the following added to the agenda for the next Law Enforcement/Emergency Management Committee meeting:

- Hiring Process

At 6:45 PM, County Attorney Brunette left the meeting.

Meeting Date(s) and Time(s)

The next regularly meeting is scheduled for February 21, 2019 at 4:00 PM in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

Public Comment

None at this time.

Adjournment

Motion by Doris Bakker, seconded by DuWayne Trunkel to adjourn. Voice vote taken with all "aye"; motion carried. Meeting adjourned at 6:48 PM.

*Submitted by:
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