

Unapproved Minutes
Clark County
Social Services Committee Meeting

The meeting held on January 16, 2019 in Room 307 at the Clark County Courthouse in Neillsville

Chairman Rueth called the meeting to order at 9:35 a.m.

Roll Call

Committee Members Present: Roll call taken with the following members present: Chuck Rueth, William Neville, Arlene Kodl, and Art Petke

Committee Members Absent: Frieda Rollins

Attendance

Others in attendance were as follows: Director, Pamella Kernan and Business Office Manager, Suzanne Schoen

Meeting Minutes

Committee reviewed previous meeting minutes dated December 12, 2018. Petke asked that it be noted that the committee is happy to have Neville present and wishes him continued health. Motion to approve December 12, 2018 minutes by Petke; second by Kodl. Voice vote taken with all "aye"; motion carried.

Corporation Counsel Update

Wolff was unable to attend and will attend in February.

Disbursements

Committee reviewed the December 2018 Expense Report. Motion to approve the December 2018 disbursements by Kodl; second by Petke. Voice vote taken with all "aye"; motion carried.

2018 Budget and Current Placement List

Kernan reviewed the 2018 Budget, placement cost, and current placement list. Motion to receive and file 2018 Budget and placement list by Kodl; second by Neville. Voice vote taken with all "aye"; motion carried.

2019 Budget

The committee reviewed the budgeted 2019 Contracted Services amounts.

Children & Family Update

Kernan reviewed information from the January 2019-Wisconsin Counties Magazine including CPS caseloads and the crisis currently facing the child welfare foster care system due to drug abuse.

Kernan pointed out the Wisconsin County Human Service Association's (WCHSA) recommended maximum caseloads for CPS Supervisors and CPS Social Workers noted in the Wisconsin Counties Magazine. The recommendations are similar to surrounding states and the State run CPS System in Milwaukee.

Kernan informed the committee that C. Kjos, On-Going Social Worker, submitted a letter of resignation dated January 11, 2019. Kernan stated that the open Social Work Position is posted and applications are being accepted until 4:00 p.m. on Wednesday, January 30, 2019.

WREA Staff Update

Kernan reported that the department is moving forward with development of forms needed in conjunction with the Telecommuting Policy. The department is also working closely with the IT Department to provide the updated schedules for computer replacements requested by WREA for funding. The department plans to pilot two employees in 2019.

SNAP Update

Kernan reported that the Wisconsin Department of Health Services (DHS) announced that funding for February FoodShare benefits will be distributed in January. March benefits are not guaranteed due to the Federal Government shutdown. The shutdown does not have an impact on BadgerCare or Medicaid benefits distributed and managed by the State.

Agency Organization

Kernan reviewed the current Organizational Chart and requested to reassign duties. The reassignment recognizes the importance of maintaining responsible workloads for CPS Workers and CPS Supervisors. The Benefit Specialist, currently supervised by a CPS Supervisor, who works with the Wisconsin Home Energy Assistance Program and Child Care Certification, will be reassigned for supervision to the Business Office Manager. The move will more closely align with staff duties that are currently being done within the Administrative Unit. The supervision change will begin immediately and duties for the Children and Families Unit will begin to be evaluated. As additional changes to the Organizational Chart occur, they will be brought to the committee for review.

Agency Collaboration

None at this time.

Public Comment

None at this time.

Agenda items for Upcoming Meeting (s)

None at this time.

Next Scheduled Meeting

Wednesday, February 20, 2019 at 9:30 a.m. in Room 307.

Future Scheduled Meeting Dates

Wednesday, March 13, 2019 at 9:30 a.m. in Room 307, and Wednesday, April 10, 2019 at 9:30 a.m. in Room 307.

Adjournment

Motion by Petke; second by Neville. Voice vote taken with all "aye"; motion carried. Meeting adjourn at 10:43 a.m.

Submitted By:

Suzanne M. Schoen

Business Office Manager

Clark County Department of Social Services