

**CLARK COUNTY PLANNING, ZONING & LAND INFORMATION
COMMITTEE MEETING**

The Planning, Zoning & Land Information committee meeting was held on Tuesday, June 25, 2019 in the Clark County Courthouse, Room 307, Neillsville, WI.

Chairman Joe Waichulis called meeting to order at 8:30am.

Committee members present: Joe Waichulis, Dan Clough, Tom Wilcox, and Dean Zank.

Absent: Aaron Hoover

Others present for all or some of the meeting: Derek Weyer-Zoning Administrator and Wade Pettit-County Surveyor

Zoning Administrator presented May 10, 2019 meeting minutes to the committee for approval. A motion by Tom Wilcox to approve May 10, 2019 meeting minutes as presented, second by Dean Zank. Voice vote taken, all aye, motion carried.

Department Financial Report:

- a. 2020 budget - Zoning Administrator discussed the upcoming timeline for the 2020 budgets. Budget packets will be handed out at the July Department Head Meeting. The committee will approve the budget at the August meeting; finance committee in September and full county board in October with final approval in November.

Department Updates:

No items were discussed under this agenda topic.

Survey Program

- a. Surveyor Program Update: Discussed purchasing phase II of the Leica updates that the department started with last year. County purchased a new controller last year and needs to update two more pieces of equipment to get all equipment totally updated.
- b. Intern Update: The LTE intern started in May and has worked well with department staff. He will be attending Mid State Technical College this fall and the department is hoping to keep him on staff on a limited basis (every Friday) once school begins.
- c. Legal description presentation: County Surveyor showed the committee a presentation that detailed how to interpret a legal description. The presentation led to discussion surrounding survey markers, corner markers, and other surveying practices. County Surveyor did provide handouts to the committee and most committee members were encouraged with the presentation and being able to explain legal descriptions to the public after.

Land Information Program:

- a. Land Information Update: County will be participating in LiDAR training tomorrow in the computer lab. Highway, Land Con, Forestry, Land Info, and Planning and Zoning will be taking part in the training. Ayers Associates will be presenting and training all departments.

- b. Retained fees grant report: As part of the strategic initiative and base budget grants that the county receives, the county is required to submit a retained fees grant. GIS Specialist and Zoning Administrator have worked together on the grant and will be submitting prior to deadline this week.
- c. City, town, village addressing: Discussion about annexation of towns into cities, towns, and villages. County has the authority to issue “rural” addresses but not addresses within city or villages. Village of Granton annexed nearby township, but addresses were never updated to represent location within the village. Discussion focused around annexations throughout the state.

Zoning Program:

- a. Zoning Program Update: Zoning Administrator was approached by a member of the Amish Community regarding DSPS requirements. Zoning Administrator was able to reach representatives at DSPS and has scheduled a sit down meeting with the member of the Amish community, DSPS staff, town officials, and building inspectors. The goal of this meeting is formal conversation and continued conversation.
- b. Town of Sherman POWTS updates: Department has been working with numerous properties with violating POWTS located in the Town of Sherman owned by the same owner. Department received a letter from owner stating since systems were installed to code when they were installed he was not going to update until county made it mandatory to update all failing systems. Zoning Administrator asked for approval to move this case to Corporation Counsel for citation. Committee approved and Zoning Administrator will work with Corporation Counsel on issuing citations.
- c. Rock Dam Project w/Forestry and Parks: Planning and Zoning is working with the Forestry department on a shoreline restoration project at Rock Dam. Shoreline has been eroding for numerous years due to the wave action of the boating traffic at the lake. A representative from EnviroLok met with Zoning Administrator and Marcus Aumann onsite to discuss the project. Representative will be submitting drawing to Marcus and Planning and Zoning will be issuing land use permit once project moves forward.

No Public comment

Committee set the next Planning, Zoning & Land Information meeting for July 31st at 8:30am, Room 307.

Administrator presented vouchers for review. A motion to approve vouchers as presented by Dean Zank, second by Dan Clough. Voice vote taken, all aye, motion carried.

Motion to adjourn by Tom Wilcox, second by Dean Zank. Voice vote taken, all aye, motion carried.

Meeting was adjourned at 10:00am.

Minutes recorded by Derek Weyer