

**Minutes of Meeting**  
**Clark County Safety and Security Committee**  
**June 12, 2019**  
**Clark County Courthouse- Room 202**

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Jake Brunette called the meeting to order at 10:00 am.

**Roll Call**

Committee Members Present: Jake Brunette, Lyndsey Brunette, Chris Jensen, Jim Smagacz, Harold Dillenbeck, John Ross, Jane Schmitz and Jim Hirsch.

Committee Members Absent: None

Others present: None

**Minutes**

Motion by Jim Hirsch seconded by John Ross to approve the May 6, 2019 minutes as presented. Voice vote, motion carried.

**Inspections and Audits**

The fourth floor internal audit layout was distributed for review. The committee recommended numbering all rooms, exterior doors and windows and adding a directional compass to the plan. Jake will update the layout per the suggestions and continue to the other floors.

**U.S. Marshall inspection/audit**

The U.S Marshall will be here to do an audit/inspection the week of June 22<sup>nd</sup>. They will do a complete report for the Public Property Committee. Sheriff Haines is checking to see what equipment is available through the Feds.

**Security Equipment and Costing**

Jim Hirsch provided costs for metal detectors, complete body scanners, x-ray machine and wages & benefits for security officers. There was discussion on number of secured entrances and location. Harold will check to see if first floor in an option for a handicap entrance. Discussion on possible grants available. Jim Hirsch will check with Marathon County to see if the committee can tour their facility on June 28<sup>th</sup>.

**Safety & Security Polices**

The Courthouse Emergency Response draft was distributed for review; Jake will continue to update.

**Training and Education**

Once the Courthouse Emergency Response is in place, training will be implemented.

**Incident Review**

Discussion on prior incidents – if you see something suspicious let someone know.

**Next Meeting/Agenda Items**

The next meetings are scheduled for June 28, 2019 at 7:30 am to tour the Marathon County Courthouse and July 10, 2019 at 10:00 am.

**Adjournment**

Motion by Jim Smagacz seconded by Lyndsey Brunette to adjourn the meeting at 11:40 am.  
Voice vote, motion carried.

Chris Jensen  
County Clerk