

**CLARK COUNTY PLANNING, ZONING & LAND INFORMATION
COMMITTEE MEETING**

The Planning, Zoning & Land Information committee meeting was held on Tuesday, April 16, 2019 in the Clark County Courthouse, Room 307, Neillsville, WI.

Chairman Joe Waichulis called meeting to order at 1:00 PM.

Committee members present: Joe Waichulis, Dan Clough, Tom Wilcox, Aaron Hoover and Dean Zank.

Others present for all or some of the meeting: Derek Weyer-Zoning Administrator, Sheena Schoen-Land Use Specialists/POWTS Inspector, Wade Pettit-County Surveyor and Theresa Hediger-Administrative Assistant

Zoning Administrator presented March 5, 2019 meeting minutes to the committee for approval. A motion by Dean Zank to approve March 5, 2019 meeting minutes as presented, second by Dan Clough. Voice vote taken, all aye, motion carried.

Department Financial Report:

- a. Four-wheeler purchase: Administrator updated committee on the four-wheeler purchase; which was approved by the finance committee. Received \$100 more for trade-in and purchased a rear rack; a shortage of \$30 from original vehicle budget. Department used other funds to purchase front bumper and brush guard.

Survey Program

- a. Surveyor Program Update: Administrator updated committee on LTE position; starting after Memorial Day and will work with Land Information Technician in field for the summer.
- b. Chapter 20 Ordinance Rewrite: Administrator shared the changes being made to the Chapter 20 Ordinance; working with County Surveyor and Land Information Technician. The focus is to update the definitions so that it is easier for county residents to read and understand. Department is trying to make this fit into Clark County's purpose. Also did some updating on the non-plumbing and maintenance program. Administrator will bring ordinance updates to County Attorney to look over and then bring to committee for approval.

Land Information Program:

- a. Land Information Program Update: Administrator shared GIS Coordinator projects and how she is transitioning some of her workload to the Land Information Technician. Department is still receiving calls regarding the Town of Hewett/Columbia area; County Surveyor will be remapping Columbia platted area.
- b. GIS Data Request for V5 Parcel Project (strategic initiative): Department submitted the V5 parcel data request as part of the strategic initiative grant by the March 31st deadline.

Zoning Program:

- a. Zoning Program Update-Land Use Permit Violations: Zoning Administrator is working with a landowner in the Town of Dewhurst who was in violation of the Shoreland/Wetland Floodplain ordinance. As of this week landowner has come into compliance with ordinance and submitted a Land Use Permit application. Department has been and will continue monitoring the flooding from snow melt and now possible rains coming.
- b. Nonmetallic Mine Annual Fees and Letter of Credit renewals: Administrator discussed the Nonmetallic Mine Annual Fees and Letter of Credit renewals. Administrator is working with mine operators that were delinquent in annual fees; as of this meeting all are in compliance. Continuing to work with a few mine operators that need to update their Financial Assurance; this is an ongoing process.

Health Department Presentation 4/30/19: Department is working with the Health Department on a Safe Drinking Water project. Health Department received grant monies to do a study of Clark County drinking water. The water samples that have been sent in; results coming back showing numerous wells with nitrates. P&Z will be giving a 20-minute presentation on April 30th alongside Health Department and Land Conservation; main focus will be to educate residents in Clark County what our department offers and inform them of the different options with private onsite wastewater systems and other roles of the department.

No Public Comment

Committee set the next Planning, Zoning & Land Information meeting for Friday, May 10, 8:30 AM in Room 307.

Administrator presented vouchers for review. A motion to approve vouchers as presented by Dean Zank, second by Aaron Hoover. Voice vote taken, all aye, motion carried.

Motion to adjourn by Dean Zank, second by Dan Clough. Voice vote taken, all aye, motion carried.

Meeting adjourned at 1:55 pm.

Minutes recorded by Theresa Hediger