

Unapproved Minutes
Clark County
Social Services Committee Meeting

The meeting held on March 13, 2019 in Room 305 at the Clark County Courthouse in Neillsville.

Chairman Rueth called the meeting to order at 9:34 a.m.

Roll Call

Committee Members Present: Roll call taken with the following members present: Chuck Rueth, William Neville, Arlene Kodl, Frieda Rollins, and Art Petke.

Committee Members Absent: None

Attendance

Others in attendance were as follows: Director, Pamella Kernan, Corporation Counsel, Justin Wolff, and Business Office Manager, Suzanne Schoen.

Meeting Minutes

Committee reviewed previous meeting minutes dated January 16, 2019. The February 2019 meeting was canceled due to weather.

At 9:35 motion to approve January 16, 2019 minutes by Kodl; second by Petke. Voice vote taken with all "aye"; motion carried.

Corporation Counsel Update

Wolff updated the committee on the department's position on TPR's. Wolff also gave an update on the Circuit Court eFiling progression for Clark County.

Disbursements

At 9:46 a.m. motion to approve and file January 2019 disbursements by Kodl; second by Rollins. Voice vote taken with all "aye"; motion carried.

At 10:04 a.m. motion to approve and file February 2019 disbursements by Petke second by Neville. Voice vote taken with all "aye"; motion carried.

2018 Budget

Kernan reviewed the 2018 budget and updated the committee on projected revenue and expenditures that are currently outstanding for 2018.

At 10:16 a.m. motion to receive and file 2018 budget by Kodl; second by Neville. Voice vote taken with all "aye"; motion carried.

2019 Budget and Current Placement List

Kernan reviewed the 2019 budget and placement list.

At 10:20 motion to receive and file 2019 budget and placement list by Kodl; second by Rollins. Voice vote taken with all "aye"; motion carried.

Children & Family Update

Kernan informed the committee that the department interviewed two qualified applicants for the open Social Worker position. Kernan stated that additional information is being gathered before a decision will be made.

Kernan reported that the State mandated that all Social Workers attend a five day Family Find training. Staff are currently attending and reporting that the training is beneficial and will assist in the process aimed at reestablishing family connections and supports for families involved with our department.

Proposed 2019 Salary Ranges

Kernan reported that the hierarchy of the agency was restored after attending several meetings. Kernan requested that future evaluations of similar positions be compared by all the Supervisors or Department Heads and that consideration for incentivizing those positions that have high turnover be evaluated.

WREA Staff Update

Kernan reported that the department is continuing to move forward with piloting one or two WREA employees to telecommute. Kernan also reported that the department is also working closely with the IT Department to provide the updated schedules for computer replacements requested by WREA for funding.

Flex Schedule

Kernan informed the committee that recently the interpretation of a longstanding policy was changed without explanation and in direct conflict to the approved flex schedules approved by the Committee. The policy is vague and does not specifically state the change that was made. ED and EM staff have regular hours on Saturdays. Saturday hours worked fell outside of normal business hours (Monday through Friday), and were exchanged for another day off according to the DSS Committee's approved Flex schedule. Payroll then put the hours into no pay and staff were required to use PTO instead of flexing their worked hours. Rueth indicated that this situation will be brought up to the Finance Committee.

Agency Collaboration

Statistics were shared on the 2018 Christmas Angel Program, in which 701 Clark County children were served. Schoen also shared that in 2018 the department distributed 196 Goodwill Vouchers to residents needing clothing or household items.

Public Comment

None at this time.

Agenda items for Upcoming Meeting (s)

2018 cost of publications in Clark County Papers.

Next Scheduled Meeting

Wednesday, April 10, 2019 at 9:30 a.m. in Room 307.

Future Scheduled Meeting Dates

Wednesday, May 15, 2019 at 9:30 a.m. in Room 307, and Wednesday, June 12, 2019 at 9:30 a.m. in Room 307.

Adjournment

At 11:22 a.m. motion to adjourn meeting by Petke; second by Kodl. Voice vote taken with all "aye"; motion carried.

Submitted By:

Suzanne M. Schoen

Business Office Manager

Clark County Department of Social Services