

Clark County Rehabilitation & Living Center Sub-Committee Meeting Minutes

Meeting held Friday, March 8th, 2019 at 11:00 AM at the Clark County Rehabilitation & Living Center

Call to Order

Chair Kodl called the meeting of the CCRLC Sub-Committee to order at 11:30 AM.

Roll Call

Members Present: Arlene Kodl, Scott Jalling, Gary Leichtman, Frieda Rollins, Fred Schindler

Members Absent: none

Others Present: Jane Schmitz, Brandon Heglund, Dominic Haupt, Angela Greschner, Jenna Thieme

Capital Expenditures

- a) Dominic Haupt updated the committee on the status of the van purchase from A&J Mobility. The facility will be purchasing a 2018 Ford Transit Van for \$53,402 and installing a wheelchair lift as previously approved.
- b) Jane Schmitz discussed the office space remodeling for the existing front entrance and the existing therapy space. Cost estimates to update these areas into cubicle style office spaces have been obtained.

A motion to approve the remodeling of the front office space and therapy area for \$51,000 pending discussion with Wayne Hendrickson was made by Gary Leichtman, seconded by Fred Schindler, all yes, motion carried.

- c) Dominic Haupt presented price quotes from Senn Blacktop for the employee entrance and employee parking lot. The consensus of the committee was to work with current contractor for building addition for pricing for selected areas.

Angela Greschner and Jenna Thieme arrived at 11:33 AM

Building Project

Jane Schmitz discussed the transition of staff and patients from the existing facility into the new addition.

Dominic Haupt departed at 12:06 PM

Movement of Population

Angela Greschner and Jenna Thieme reported on the February month end census:
Nursing Home 135; FDD 10; CBRF 7; Total 152

Angela Greschner and Jenna Thieme departed at 12:32 PM

Minutes of February 8, 2019

The minutes of the February 8th meeting were approved on a motion made by Frieda Rollins, seconded by Scott Jalling, all yes, motion carried.

Vouchers and Cash Bills

The February vouchers and monthly cash bills were reviewed and approved on a motion by Gary Leichtman, seconded by Frieda Rollins, all yes, motion carried.

Cash Receipts Report

Brandon Heglund presented the cash receipts report.

New Hires

Jane Schmitz reported on new hires and position transfers.

Wage Rate Adjustments

Jane Schmitz reported on the wage rate adjustments for the upcoming pay period.

2018 Budget

Brandon Heglund reported on the 2018 budget.

2019 Budget

Brandon Heglund reported on the January 2019 budget however reporting functionality within Munis remains limited.

Personnel

Jane Schmitz reported on an outstanding grievance from 2014 that has been resolved.

Quality Assurance Report

Jane Schmitz provided the February Quality Assurance Report from the QA committee.

Administrator's Report

Jane Schmitz provided an overall update on the progress in recruiting a Medical Director and Physician for the facility.

Adjourn

Motion to adjourn at 1:19 PM was made by Gary Leichtman, seconded by Frieda Rollins, all yes, motion carried.

The April meeting of the Clark County Rehabilitation & Living Center Sub-Committee is scheduled for Friday, April 12, 2019 at the Clark County Rehabilitation and Living Center in the classroom beginning at 11:00 AM (or immediately following the conclusion of the Community Service meeting).